

Summer 2012 Guidebook

Hillcrest, Rienow and Quad Halls

Quad



Rienow



Hillcrest



Dining Facilities

The Hillcrest Market Place dining facility is open most days from dinner, Sunday, June 10 to lunch, Wednesday, July 18, 2012. Serving days and times are subject to change and will be posted in the dining foyers.

Periodically throughout the summer when fewer camps are in residence, the Hillcrest Market Place will be closed and participants will eat at the Burge Market Place. Groups will be notified when it will be necessary to eat at Burge. No food may be taken from the dining rooms.

Guests are welcome for any meal and may purchase guest tickets at the dining area entrance. Non-paying guests will not be permitted in the dining rooms. Guest meals are \$6.00 for breakfast and \$8.50 for lunch and dinner.



Welcome to the University of Iowa and to Hillcrest, Rienow and Quad Residence Halls. The University is pleased to make its adult housing facilities available to non-adult secondary students enrolled in summer camp programs who are mature enough to live independently on campus with limited staff supervision. Because the University Housing & Dining system is not designed to provide custodial supervision for persons under the age of 18, parents are advised to enroll their children in a summer program only if they believe their son or daughter is mature enough to live responsibly in an environment where building access is not restricted to residents only, and the residents are free to come and go as they please within the residence halls during certain hours of the day and evening.

At your service!

Our staff is always available to answer any questions you may have. In order to make full use of the facilities and services in the halls, please refer to the following information.

Automated Teller Machine (ATM)

There are 24-hour automated teller machines (ATM) in the Hillcrest and Quad lobbies. Desks do not cash checks or make change.

Building Desks

The Hillcrest desk is open 24-hours a day while camps and conferences are in session. Hours before June 3 and after July 18 will be 8:00 a.m. to 4:30 p.m., Monday through Friday. Report any problems to the desk in person or by phone.

The Rienow desk will be open on a 24-hour basis while summer camps/conferences are housed in the building, June 7 to July 18.

The Quad desk will be open 8am-11pm while summer camps/conferences are housed in the building. Slater will be closed this summer due to construction.

The phone numbers for the desks are as follows:

Hillcrest Desk 319-335-9170

Rienow Desk 319-335-9732

Quad Desk 319-335-9230



Computers

Youth conferences and/or camps will NOT HAVE internet connectivity in their individual rooms for summer, nor will they have access to wireless internet on campus. The Hillcrest ITC is available on a reservation basis only, by conference sponsors.

Construction

Hillcrest Hall is scheduled to receive new carpet in designated areas, and the desk/rotunda area will receive new flooring. The Hillcrest Market Place tray conveyor and adjacent dish room area will be renovated. Work is tentatively scheduled to begin on the new residence hall, located west of Hillcrest. Asbestos abatement will be taking place in Hillcrest this summer. The University uses state-licensed professionals and a private consulting company to oversee the work. The removal of asbestos poses no threat to camp or conference participants. If you have questions regarding this project, please call University Housing & Dining at 319-335-3000.

Convenience Store

The Hawkeye Express Convenience Store located in Hillcrest (down the hall from the building desk) will be open for campers and for the public on a limited basis this summer. Hours will be based on camp schedules and will be posted at the store's entrance. (Sorry-board plan swipe cards will not work in the C-Store.) Cash or debit/credit cards only please!

Custodial Service

The custodial care of your room such as trash removal or towel service will depend upon the arrangements made by your conference. If towels are provided in your room, please be aware that they are provided for both you and your roommate. Sheets and towels are distributed to your room based on provisions selected by your conference sponsor. Requests for additional sheets and towels cannot be honored.

Damage Policy

Camps/Conferences will be responsible for the cost of repairs for any room damages that occur during the time of occupancy as well as for any public space damage that is caused by you or your group.

Entrances

Hillcrest and Rienow main entrances are unlocked at 6:00 a.m. and locked at 10:00 p.m. All other entrances will remain locked at all times. For debate groups housed in Quad, the main entrances will be open from 8:00 a.m. to 4:30 p.m. daily. Main entrance prox cards are issued to debate guests living in Quad for after-hours building access and elevator/corridor access. Do not prop open outside en-



trance doors. When locked doors are propped open, hall security is compromised as non-residents are allowed to enter at will.

Furniture

All University furniture provided in individual rooms at check-in must remain in each room. University Housing prohibits altering lofts during the summer; lofts must remain assembled in the manner in which they were pre-set in the rooms. Please leave mattresses on the beds. Furniture will not be removed from rooms based on occupancy.

Illness or Injury

If any conference participant under the age of 18 becomes ill or is injured while staying in University of Iowa residence halls, his/her parents or guardians will be contacted immediately by the conference sponsor or by professional live-in Housing staff.

Keys

You will be issued a key to your room when you check in. Debate guests living in Quad will be issued a room key and prox. card for building entrances (after hours access). **You should keep your door locked at all times as most thefts occur in less than thirty seconds and are crimes of opportunity. Never loan your key/prox. card to others.** If you lose a key/prox. card, report it to your building desk as soon as possible. For each lost key or prox card, \$15 will be charged to the master conference bill. Report any thefts to Public Safety immediately at 319-335-5022. Please return your key/prox. card to your building desk when you check out. Sports campers: return your key to your counselor.

Laundry Rooms

There are laundry rooms available for summer guests to use in every residence hall. Washers and dryers are operated by University of Iowa debit card only. Machines are not coin operated. Residents may purchase Hawkeye Select debit cards (that operate the laundry machines) from a vending machine located in the Hillcrest lobby. Laundry funds may also be added to “board plan cards.” Instructions on how to use the laundry facilities are posted in laundry rooms. Washers are \$1.00 per wash and \$1.00 per load for dryers. Debit cards cost \$1.00 for the initial card. Guests should bring their own laundry detergent and fabric softener.

Liability

The University does not carry insurance on the personal property of any resident. Each resident should determine if his or her personal property is covered by a homeowner's policy; if not, it is recommended that personal property insurance be purchased. We also recommend that participants leave valuables at home.



Maintenance

Regular maintenance work and repairs are scheduled during the summer months. Maintenance and custodial personnel may need to enter your room to repair, replace, or service furnishings. If you have questions about these activities, please contact the Hillcrest 24-hour desk.

Maintenance or custodial problems and maintenance emergencies for Hillcrest, Rienow and Quad should be reported to building desks as soon as possible. General maintenance and custodial problems will be attended to Monday through Friday during working hours (8 am-4:30 pm). Emergencies will be responded to on a 24-hour basis. After office hours and on weekends, report all maintenance or custodial problems to the counselors on your floor or the Hillcrest 24-hour desk at 319-335-9170.

Messages and Mail

Sports Camps' messages will be taken to the Hillcrest and Rienow desks and delivered to residents by sports counselors. Sports Camps' mail will be given to counselors for distribution. Speech and Hearing, and Debate personnel will pick up and distribute their own mail. A U.S. Mail drop box is located in the lobby of Hillcrest. Mail should be addressed as follows:

Your Name
Camp/Conference Name
100 Hillcrest/Rienow/Quad Hall Room # (if known)
Iowa City, IA 52242

Parking

During check-in for sports camps, parking is available at an hourly rate, in the lot north of Quadrangle and Hillcrest halls. Parking is also available at the parking meters. Meters are monitored from 7:30 a.m. through 11:00 p.m. daily. Campers who choose to drive may purchase a temporary permit at check-in to park in the Hawkeye Storage lot, west of the Hall of Fame building. If parking procedures are not followed, vehicles may be ticketed and possibly towed.

Personal Property

We strongly urge campers not to bring expensive electronics, including TVs, VCRs, video cameras, videogames, expensive cameras, or laptop computers. Label everything you bring, including expensive clothes. We also recommend that each participant has personal property insurance.



Smoke Detectors

Room and hallway smoke detectors are sensitive to airborne particles including cigarette smoke and hair spray. Intentional activation of any fire detection device will result in disciplinary action. Any problem with a smoke detector should be reported to the building 24-hour desk. Do not touch/remove smoke detectors at anytime for any reason. Do not hang items from sprinkler heads and/or fire equipment.

Telephones

House (on-campus) phones are located in the lobby area of Hillcrest. Telephones are not provided in student rooms. Guests should bring their own telephone instruments in order to make calls from their rooms. Telephone jacks in Rienow and Quad are active and are equipped for local and campus service. There is no telephone service in Hillcrest student rooms.

Transportation

Airport Transportation

Airport Shuttle Service:
319-337-2340

Airport Express Shuttle:
319-626-5466

Buses

Cambus, 319-335-8633, operates free intracampus service Monday through Friday from June 4-July 27. Cambus has weekend service June 9-July 22. Bus schedules are available at building desks or at: www.uiowa.edu/~cambus/. Iowa City Transit, 319-356-5151, operates regular bus service Monday through Saturday.

Vending

The Hillcrest vending area is located down the hall from the desk area, Rienow vending is in the basement and Quad vending is on the first floor. For money lost in vending machines or vending service, guests should call the phone number listed on the machine. Building desks do not issue refunds.

Policies

Living in a residence hall is a community living experience where all members have certain rights and responsibilities. Any resident/counselor/staff who intentionally commits, incites or aids others in committing any of the following acts of misconduct shall be subject to disciplinary action (including being sent home/asked to leave the halls) by University Housing & Dining and/or The University of Iowa. This applies to any summer resident regarding his/her own actions as well as the actions of student or non-student guests.



1. Unauthorized occupancy or unauthorized entry into any residence hall facility or student room.
2. Interference with the right of access to residence hall facilities or with any contractual right of any person in the residence halls.
3. Individual or group activities within any area of the residence halls that causes a disturbance including hallway sports, inappropriate behavior, or behavior that threatens the rights and safety of other persons and/or University property.
4. Harassment, verbal or physical abuse, or the threat of physical abuse, including self-destructive behavior, in the residence halls or at any University Housing & Dining authorized function or event, or other conduct that threatens or endangers the health or safety of any such person.
5. Failure to respond to a summons (verbal and/or written) from a residence hall staff member (including requests to meet to discuss alleged policy violations) or other University official and/or failure to follow directions from a UI staff member acting in the performance of his or her duties.
6. Obstruction or disruption of disciplinary procedures, University Housing & Dining administrative procedures, or any University Housing & Dining authorized functions or events.
7. Tampering with or the misuse of smoke detectors/fire alarms (including sounding a false fire alarm), sprinkler heads, fire extinguishers, fire hoses, or any fire equipment; or limiting egress from the buildings by tampering with exit signs and doors.
8. Unlawful manufacture, distribution, sale, use, or possession of illegal, addictive, dangerous, or controlled substances (including alcohol) on residence hall property. Empty alcohol containers and drug paraphernalia are prohibited.
9. Theft, vandalism, misuse or misappropriation of University property or private property, or possession of stolen goods, including the misuse of any type of surveillance cameras.
10. Any type of guns, paintball guns, bows and arrows, tasers and other weapons are prohibited in residence halls. Any device that has the appearance and/or function of a serviceable weapon or is being used in the manner of a real weapon is also prohibited in residence halls.
11. The possession, use or distribution of any type of fireworks, ammunition/gun powder, fuses, or any explosives/combustibles of any kind is prohibited and will result in disciplinary action. Propane tanks may not be stored in the residence halls.



12. Misrepresentation of identity or misuse of any identification card in the residence halls or failure to show appropriate identification upon request by a residence hall or University staff member.
13. Misuse of room or building keys/proximity cards.
14. Failure to follow emergency procedures (fire, tornado, etc.).
15. Loud and disruptive behavior, inside or outside your room.
16. Setting of a fire or the possession or use of candles or any type of open-flame (including incense) or open filament device.
17. Conviction of any federal, state, or local crime committed on campus.
18. Violating the ResNet Acceptable Use Policy (when applicable) found on The University of Iowa web site under “ResNet” or found at: <http://housing.uiowa.edu>.
19. Violation of a published University campus policy. Published University policies include, for example, the Policy on Violence, the University Policy on Human Rights, and the Sexual Misconduct Policy Involving Students, including Sexual Assault and Sexual Harassment, found at: <http://www.uiowa.edu/-our/opmanual/>.
20. Engaging in self-destructive behavior.

In addition, the following rules apply to all persons staying in University of Iowa residence halls. Violation of these rules will lead to disciplinary action.

Alcohol

The University of Iowa residence halls are substance-free environments. All summer residents, staff and guests, regardless of age, are not permitted to consume or possess alcoholic beverages in residence halls. Any alcohol found will be confiscated and disciplinary sanctions imposed. Persons found in a room where alcohol is being consumed are subject to disciplinary action whether or not they were drinking. The presence of full or empty alcoholic beverage containers including alcohol “suitcases” is prohibited. This includes containers used as decoration.

Bed Checks

All youth campers and live-in staff/counselors must follow the bed-check/curfew policies established by their particular camp.

Commercial Activities

Commercial activity in the residence halls is prohibited. Food delivery companies may deliver food and non-alcoholic beverage items provided the buyer initiates the order. If you should encounter persons conducting door-to-door sales or solicitation, immediately contact a counselor or the 24-hour desk.



Halogen Lamps

Halogen lamps are considered a fire hazard and therefore are prohibited in the residence halls.

Pets

For reasons of health, hygiene, and maintenance, pets are not permitted in the residence halls. This includes pets that are on a “visiting” or “temporary” basis.

Room Switches/Changes

The conference sponsor, counselor, and the 24-hour desk must approve any room change before it is made. Room changes for sports camps are only done during specified times.

Self-Destructive Behavior

Residents/counselors/staff who engage in self-destructive behavior must accept responsibility for their actions and are subject to disciplinary action, including being sent home/asked to leave the halls. When a severe act of self-destructive behavior or an apparent threat of serious harm occurs, the University reserves the right to notify the camper’s parent or guardian.

Smoking/Tobacco Use

Smoking is prohibited on The University of Iowa campus, both indoors and outdoors. The use of tobacco including smokeless tobacco products and legal smoking products are prohibited in campus buildings, including all residence halls. Counselors/live-in staff members over 18 years of age may possess and are allowed to store tobacco and legal smoking products but may not use them in the halls. More information on the policy and maps of where smoking is permitted can be found at: <http://www.uiowa.edu/homepage/smoking/smokingfaq.html>.

Visitation

Summer residents are responsible for the behavior of their guests. Guests are not permitted to stay overnight. Individual camps may have additional guest/visitation policies.

Windows and Screens

Due to the potential danger to lives and property and out of consideration for the rights and privacy of others, the following regulations must be observed by all residents regardless of age. Screens are not to be unhooked or removed from windows for any reason. A fee will be assessed for re-hanging screens, as well as additional fees if the screen is damaged. Windows are not to be used for entrances or exits, except in the case of life threatening emergencies. Residents of a room or building are responsible for any objects ejected from windows, fire escapes, or roofs, and are subject to disciplinary action. Please keep windows closed during inclement weather.

Emergency Procedures

If any emergency arises, help may be summoned by dialing 911.

Tornado/Severe Weather

In the event that a tornado is sighted in or around the Iowa City area, the Severe Weather System whistle will sound a steady three to five minute signal indicating a tornado warning. In addition, a campus outdoor alarm will sound for three minutes. In all residence halls, an indoor message will be aired through the alarm system alerting residents of the warning. The message will play for five minutes and will only replay if there is a change to the warning. All residents should immediately relocate to a safe area, designated as interior corridors on lower levels or basements of all buildings. An "all clear" message will be aired when the tornado warning has expired. Please do not think when the alarms have timed out that the warning has expired. Residents should seek shelter until the all clear has sounded.

Fire

In the event of a fire in a residence hall, use the nearest pull station and evacuate the building immediately. If you hear the alarm sound, evacuate the building immediately. Do not use the elevators.

Security

Please lock your door at all times. Report any thefts to Public Safety, 319-335-5022.



The University of Iowa prohibits discrimination in employment or in its educational programs and activities on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference. The University also affirms its commitment to providing equal opportunities and equal access to University facilities. For additional information on nondiscrimination policies, contact the Coordinator of Title IX, Section 504, and the ADA in the Office of Equal Opportunity and Diversity, telephone 319-335-0705, 202 Jessup Hall, The University of Iowa, Iowa City, Iowa 52242-1316.