SHELTER-IN-PLACE PROCEDURES FOR SPORTS CAMPS

1. For information on the University of Iowa Hawk Alert/Emergency Notification System, visit hawkalert.uiowa.edu.

2. Following the issuance of a Hawk Alert by UI Police of a threat to the UI campus, or in the event of severe weather, the Director of Sports Camps or designee will assess the threat and make the determination if a camp is to be placed in a “shelter in place” situation.

3. The Director of Sports Camps or designee will coordinate with UI Athletics and UI Recreational Services to ensure campers and camp staff are directed to a designated refuge area until the threat has passed. The following will be the designated “refuge areas” for each camp if a threat occurs during a sport session:
   a. Baseball – Carver-Hawkeye Arena (if non-weather threat); Recreation Building lower level if weather threat).
   b. Basketball (boys and girls) – Petersen Residence Hall (if non-weather threat) or lower tunnel area near pool, Field House (if weather threat); tunnel area of Carver-Hawkeye Arena
   c. Field Hockey – UI Sports Medicine (if non-weather threat); Athletics Hall of Fame basement (if weather threat)
   d. Football – Carver-Hawkeye Arena (if non-weather threat); Lower level, Hansen Football Performance Center (if weather threat)
   e. Golf – Finkbine Golf Course clubhouse or Hoak Golf Facility (if non-weather threat), Athletics Hall of Fame basement (if weather threat)
   f. Gymnastics (boys and girls) – Petersen Residence Hall (if non-weather threat) or lower tunnel area near pool, Field House (if weather threat)
   g. Rowing – Mayflower Residence Hall (if non-weather threat); Boathouse locker rooms and main lobby restrooms (if weather threat)
   h. Soccer – UI Sports Medicine (if non-weather threat); Athletics Hall of Fame basement (if weather threat)
   i. Softball – Walgreens (if non-weather threat); Locker rooms, Pearl Field (if weather threat)
   j. Swimming – University Services Building (if non-weather threat); Basement and locker rooms, Campus Recreation & Wellness Center (if weather threat)
   k. Tennis – UI Sports Medicine (if non-weather threat); Hawkeye Tennis & Recreation Complex locker rooms and interior offices (if weather threat)
   l. Track & Field/Cross Country – Walgreens (if non-weather threat); lower level, Recreation Building or tunnel area of Carver-Hawkeye Arena (if weather threat)
   m. Volleyball – Petersen Residence Hall (if non-weather threat) or lower tunnel area near pool (if weather threat), Field House; tunnel area of Carver-Hawkeye Arena
   n. Wrestling – Petersen Residence Hall (if non-weather threat) or lower tunnel area near pool (if weather threat), Field House; Dan Gable Wrestling Complex (if non-weather threat) or interior of tunnel (if weather threat), Carver-Hawkeye Arena

4. If the threat is of a non-weather nature, the Director of Sports Camps or designee, in consultation with the appropriate public safety department, will determine if entry/exit is to be permitted from each “refuge area”.

5. When the threat has been deemed past, the Director of Sports Camps or designee, in consultation with the appropriate public safety department, will terminate the shelter-in-place situation and allow the camp to return to session.

6. The Director of Sports Camps or designee will remain in communication with the Director of UI Housing on the status of the residence halls and on any potential shelter-in-place situation of the halls.
   a. Housing may determine on one of the following:
      i. Partial shelter-in-place, where individuals wishing to enter the building area funneled to a main entrance where identification cards are checked, or
      ii. Full shelter-in-place, where entry and exit are not permitted.
b. Housing will communicate with the director and assistant director on when a shelter-in-place order has been issued, and when the shelter-in-place has been terminated.

7. The following will act as spokespeople regarding shelter-in-place situations:
   a. Director of Sports Camps or designee (internal parties)
   b. Event Management/Sports Camps administrative services coordinator; sport secretaries (campers’ parents)
   c. UI Athletic Communications staff (media queries)
   d. University Relations (as directed by UI Police)

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